



# COUNTY OF BERGEN

ONE BERGEN COUNTY  
PLAZA  
HACKENSACK, NJ  
07601

## Certified Copy

Resolution: 710-18

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**File Number: 710-18**

**Sheriff's Office**

**Meeting Date: 7/18/2018**

**Purpose: Hire Consultant for Grant Writing/Consulting Services**

**Dollar Amount: \$40,000 NOT TO EXCEED**

**Account No.: 01-201-25-270-280-021 - \$20,000 (Operating)**

**01-201-25-270-100-021 - \$20,000 (Operating)**

**Contract Term: 6 months, starting from July 1, 2018 until December 31, 2018**

**Contract No.: 1800348**

**Vendor No.: 25373**

**Name: Bruno Associates, Inc.**

**Address: 1373 Broad Street, Clifton, NJ 07013**

**Prepared By: PJO/mc**

## BERGEN COUNTY BOARD OF CHOSEN FREEHOLDERS RESOLUTION

**WHEREAS** the Bergen County Sheriff's Office has a need for grant writing and consulting services; and

**WHEREAS**, the proposed consultant, Bruno Associates, Inc., has offered to the Bergen County Sheriff's Office its grant writing and consulting services to study, evaluate, and apply for federal, state, county, and foundation grant programs on behalf of the Sheriff's Office; and

**WHEREAS**, the Bergen County Sheriff's Office wishes to retain Bruno Associates, Inc. for a period of six (6) months to provide these services for a fee of forty thousand dollars (\$40,000); and

**WHEREAS**, the County Purchasing Agent has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

**WHEREAS**, Bruno Associates, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Bruno Associates, Inc. has not made any reportable contributions to a political or candidate committee of the County of Bergen in the previous one year, and that the contract will prohibit the Bruno Associates, Inc. from making any reportable contributions through the term of the contract; and

**WHEREAS,** Bruno Associates, Inc. has completed and submitted its Chapter 271 Political Contribution Disclosure Form, a copy of which is on file with the Division of Purchasing; and

**WHEREAS,** the Chief Financial Officer has certified the availability of funds for this contract,

**NOW, THEREFORE, BE IT RESOLVED,** upon the recommendation of Bergen County Sheriff Michael Saudino, as follows:

1. The recitals set forth above are hereby incorporated into the body of this resolution.
2. The Board of Chosen Freeholders hereby authorizes the award of a contract to Bruno Associates, Inc., for the provision of grant writing and consulting services for the Bergen County Sheriff, for a six-month term, commencing July 1, 2018, with a value not to exceed forty thousand dollars (\$40,000).
3. The County Executive or his designee be and is hereby authorized to execute the aforesaid contract and any other related documents necessary to effectuate the intent and purpose of the contract in a form to be approved by County Counsel.
4. Copies of this Resolution shall be forwarded to all parties involved in the administration of this action.
5. The Business Disclosure Entity Certification, Determination of Value, and Chapter 271 Political Contribution Disclosure shall be placed on file with this resolution.

I, Lara Rodriguez, certify that this is a true copy of Resolution No. 710-18, passed by the BOARD OF CHOSEN FREEHOLDERS on 7/18/2018.

**Attest:** \_\_\_\_\_

\_\_\_\_\_  
**Date Certified**