

Ordinance Records Checklist

Re: COUNTY OF BERGEN ORDINANCE NO. 19-11:

BOND ORDINANCE PROVIDING FOR VARIOUS DEPARTMENT OF PUBLIC WORKS CAPITAL IMPROVEMENTS FOR THE COUNTY OF BERGEN, APPROPRIATING THE AGGREGATE AMOUNT OF \$23,430,000 THEREFOR, INCLUDING A GRANT IN THE AMOUNT OF \$14,150,000 EXPECTED TO BE RECEIVED FROM THE STATE DEPARTMENT OF TRANSPORTATION, AND AUTHORIZING THE ISSUANCE OF \$8,835,500 BONDS OR NOTES OF THE COUNTY TO FINANCE PART OF THE COST THEREOF

01 Certified copy of the Supplemental Debt Statement.

The Supplemental Debt Statement must be prepared and filed with the Clerk and with the Division of Local Government Services as of the date of introduction of the ordinance.

02 Down Payment Certificate

03 Certified copy of the minutes of the meeting of the Board of Chosen Freeholders held on 6/5/19 showing introduction of the ordinance.

The ordinance may be introduced and read by title only and adopted by a majority of the members of the governing body present, assuming a quorum.

04 Affidavit of Publication in local newspaper following introduction of the ordinance.

After introduction, the ordinance must be published in full or in summary format in the local newspaper together with a Notice of Pending Ordinance, a form of which is enclosed for your use. Also, the ordinance should be posted on the bulletin board customarily used for notices, together with the Notice of Pending Ordinance in the form enclosed, and copies of the ordinance should be made available to anyone who requests them of the Clerk after introduction.

05 Certified copy of the minutes of the meeting of the Board of Chosen Freeholders held on 6/19/19 showing public hearing and final adoption of the ordinance.

The ordinance can be considered for final adoption not less than ten days after introduction and not less than seven days after the first publication of the ordinance together with the Notice of Pending Ordinance. If the ordinance posting procedure has not been followed, the ordinance must be read in full at the second hearing.

After the ordinance is read for the second time, the governing body should hold a public hearing and should give all members of the public a chance to be heard on the ordinance. After the public hearing, the ordinance can be finally adopted by the affirmative vote of not less than two-thirds of the full membership of the governing body.

- 06** Affidavit of Publication in local newspaper following final adoption of the ordinance.

The ordinance must be published in full or in summary format, together with the 20-day Statement, a copy of which is enclosed for your use.

- 07** Clerk's Certificate executed no sooner than 21 days following final publication of the ordinance in order to attest that there has been no protest within the statutory twenty-day protest period.

DEBT STATEMENT CERTIFICATE

I, Joseph Luppino, Chief Financial Officer and Treasurer of the County of Bergen, a body politic and corporate of the State of New Jersey (the "County"), hereby certify that attached hereto is a true and complete copy of the Supplemental Debt Statement of the County that was prepared by me, filed with the Clerk to the Board of Chosen Freeholders, and with the office of the Director of the Division of Local Government Services on _____, 2019.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____, 2019.

Joseph Luppino
Chief Financial Officer and Treasurer

CERTIFICATE OF DOWN PAYMENT

I, Joseph Luppino, Chief Financial Officer and Treasurer of the County of Bergen, a body politic and corporate of the State of New Jersey (the "Local Unit") hereby certify that prior to the final adoption on June 19, 2019 of an ordinance entitled:

**BOND ORDINANCE PROVIDING FOR VARIOUS
DEPARTMENT OF PUBLIC WORKS CAPITAL
IMPROVEMENTS FOR THE COUNTY OF BERGEN,
APPROPRIATING THE AGGREGATE AMOUNT OF
\$23,430,000 THEREFOR, INCLUDING A GRANT IN THE
AMOUNT OF \$14,150,000 EXPECTED TO BE RECEIVED
FROM THE STATE DEPARTMENT OF
TRANSPORTATION, AND AUTHORIZING THE ISSUANCE
OF \$8,835,500 BONDS OR NOTES OF THE COUNTY TO
FINANCE PART OF THE COST THEREOF**

there was available as a down payment for the purposes authorized by the ordinance the sum of \$444,500 which amount was appropriated as a down payment by the ordinance and was made available by provision in a previously adopted budget or budgets of the Local Unit for down payment or for capital improvement purposes.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____, 2019.

Joseph Luppino
Chief Financial Officer and Treasurer

EXTRACT from the minutes of a regular meeting of the Board of Chosen Freeholders of the County of Bergen, a body politic and corporate of the State of New Jersey (the "County"), held at River Edge Borough Hall 705 Kinderkamack Road, River Edge, NJ 07661 on June 5, 2019 at 7:00 PM.

PRESENT:

ABSENT:

[Attach appropriate minutes hereto]

CERTIFICATE

I, Lara Rodriguez, Clerk to the Board of Chosen Freeholders of the County of Bergen, a body corporate and politic of the State of New Jersey (the "County"), hereby certify that the foregoing annexed extract from the minutes of a meeting of the governing body of the County duly called and held on June 5, 2019 has been compared by me with the original minutes as officially recorded in my office in the Minute Book of the governing body and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matters referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____, 2019.

Lara Rodriguez
Clerk to the Board of Chosen
Freeholders, County of Bergen

EXTRACT from the minutes of a regular meeting of the Board of Chosen Freeholders of the County of Bergen, a body politic and corporate of the State of New Jersey (the "County"), held at One Bergen County Plaza, Hackensack, New Jersey on June 19, 2019 at 7:00 PM.

PRESENT:

ABSENT:

[Attach appropriate minutes hereto]

CERTIFICATE

I, Lara Rodriguez, Clerk to the Board of Chosen Freeholders of the County of Bergen, a body politic and corporate of the State of New Jersey (the "County"), hereby certify that the foregoing annexed extract from the minutes of a meeting of the governing body of the County duly called and held on June 19, 2019 has been compared by me with the original minutes as officially recorded in my office in the Minute Book of the governing body and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matters referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of _____, 2019.

Lara Rodriguez
Clerk to the Board of Chosen
Freeholders, County of Bergen

CLERK'S CERTIFICATE

I, Lara Rodriguez, County of Bergen, a body politic and corporate of the State of New Jersey, hereby certify as follows:

1. I am the duly appointed Clerk to the Board of Chosen Freeholders of the County of Bergen, State of New Jersey (the "Local Unit"). In this capacity I have the responsibility to maintain the minutes of the meetings of the governing body of the Local Unit and the records relative to all ordinances and resolutions of the Local Unit. The representations made herein are based upon the records of the Local Unit.

2. Attached hereto is a true and complete copy of an ordinance passed by the governing body of the Local Unit on first reading on June 5, 2019 and finally adopted by the governing body on June 19, 2019.

3. On _____, 2019 a copy of the ordinance and a notice that copies of the ordinance would be made available to the members of the general public of the County who requested copies, up to and including the time of further consideration of the ordinance by the governing body, was posted in the principal municipal building of the Local Unit at the place where public notices are customarily posted. Copies of the ordinance were made available to all who requested them.

4. On _____, 2019 a copy of this ordinance was duly published together with a notice that the ordinance would be the subject of a public hearing and would be considered for final adoption on June 19, 2019.

5. After final passage, the ordinance, a copy of which is attached hereto, was duly published on _____, 2019. No protest signed by any person against making the improvement or incurring the indebtedness authorized therein, nor any petition requesting that a referendum vote be taken on the action proposed in the ordinance has been presented to the governing body or to me or filed in my office within 20 days after the publication or at any other time after the final passage thereof.

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of _____, 2019.

Lara Rodriguez
Clerk to the Board of Chosen
Freeholders, County of Bergen